

Attendees: Katie -Mid York Library, Karen-RCIL, Dave- RCIL, Michele Sebastian - BOCES, Robin Robinson from United Way, Sarah - MVCC, Patrice - Neighborhood Center, Gabrielle Danovitz - Planned Parenthood, Morgan Mielnicki - Community Foundation, Melissa Arcuri - Planned Parenthood

- Updates on progress of Coalition
- Review of bylaws
 - Treasury bylaw changed - role of fiscal agent revised.
 - Elections - clarified term of offices, and who is eligible to vote, as well as number of individuals need for quorum.
 - 11 active members needed at full coalition to vote on elected officers.
- Project funding proposal form - Created by Joanna
 - Reviewed, contain all appropriate information
 - Approved by full coalition
- DPIL
 - Draft letter from Senior Center to funders to transfer to Neighborhood Center as fiscal agent
 - MOU - 7/1/16
- Ann Maher Drafted project proposal
- DPIL impact - how are we tracking
 - Definition of “school readiness”
 - Herkimer county already tracking impact of DPIL - Utica City schools anticipating use of same tracking tool by 9/2016
 - How are we advertising the program?
 - Currently, agencies provide info to consumers and get them signed up
 - Vote on DPIL
 - All in favor, no opposition, no abstention
- Michele project leader for OMH BOCES transportation for Career Readiness Summer Program
 - All in favor of Lit. Co fiscal support of project
 - No abstention, no opposition
- Bookshelf updates
 - Reviewed guardians

- Joanna sent google form to keep track of progress
- Girl Scouts book and shelf donation
- Need to move books from Veterans Outreach center
 - Brainstorm locations at future meetings
 - Discussed freeze on book donation until new location determined
 - Need volunteers to sort through current stock
- Budget - 2015
 - Patrice is following up on outstanding bills
- Individual teams will meet at next coalition meeting to discuss projects
- Next steering committee meeting schedules 7/7/16 at 8:30am at the Community Foundation